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26 January 1968

~~ADM-11-5~~
ADM-12-9

MEMORANDUM FOR: Director, Office of Scientific Intelligence
Director, Office of ELINT
Director, Office of Special Activities
Director, Office of Computer Services
Director, Office of Special Projects
Director, Office of Research and Development
Director, Foreign Missile and Space Analysis Center

SUBJECT : Overseas Personnel

1. At the Staff Meeting on Thursday, 25 January 1968, Mr. Duckett discussed the planned reduction of U. S. personnel abroad. He stated that the undersigned would be the Directorate representative on a Task Force being formed to study the implications of reductions of personnel overseas.

2. As a first requirement I would appreciate having from your office a breakdown of personnel currently assigned overseas. The following categories should be identified (staff and contract employees should be listed by name):

- a. Staff employees.
- b. Military (detailed and attached).
- c. Contract personnel.
- d. Contractor personnel (those who are employees of firms such as Lockheed, Collins, etc.)

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e. [REDACTED]

Because the required reductions will be based on a head count of 31 December 1967, your information should be based on that date.

3. Mr. Duckett mentioned the tight schedule on which this entire study is being conducted. I would therefore appreciate your information no later than the close of business 29 January 1968.

SIGNED
25X1A [REDACTED]

Chief, Administrative Support Staff

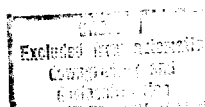
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